

DASHWOOD BREWER & PHIPPS LTD PRIVACY NOTICE

Dashwood Brewer & Phipps Ltd (“Dashwoods”) is a long-established, independent Lloyd’s Broker that places both U.K. and International insurance/reinsurance business in the London and International Markets. Dashwoods is fully committed to compliance with the requirements of the General Data Protection Regulation (GDPR) and all other data protection legislation currently in force.

Insurance involves the use and disclosure of your personal data by various insurance market participants such as intermediaries, insurers and reinsurers. The London Insurance Market Core Uses Information Notice sets out those core necessary personal data uses and disclosures. Our core uses and disclosures are consistent with the London Market Core Uses Information Notice. We recommend you review this notice by clicking here: [LMA18-027-KK](#)

Definitions:

Data Controller – means the entity which, alone or jointly with others, determines the purposes and means of the processing of Personal Data;

Data Protection Law – means all applicable statutes and regulations in any jurisdiction pertaining to the processing of Personal Data, including but not limited to the privacy and security of Personal Data;

Data Subject – means the identified or identifiable natural living person to whom the Personal Data relates;

Personal Data – means any information relating to the Data Subject;

Personal Data Breach – means a breach of security leading to the accidental or unlawful destruction, loss, alteration, unauthorised disclosure of, or access to, Personal Data transmitted, stored or otherwise processed;

Special categories of personal data – means sensitive personal data such as racial and ethnic origin, sexual orientation, health data, political options, religious or philosophical beliefs;

Third Party – means a natural or legal person, public authority, agency or body other than the data subject, controller, processor and persons who, under the direct authority of the controller or processor, are authorised to process personal data.

Dashwoods fully endorses and adheres to the Data Protection Principles listed below as a Data Controller. When processing data we will ensure that it is:

- Processed lawfully, fairly and in a transparent way;
- Processed for the purposes of providing insurance/reinsurance to insureds/reinsureds and prospective insureds/reinsureds and for the purposes of handling claims;
- Limited to what is necessary in relation to the purpose;
- kept in a form which permits identification of the data subject for no longer than is necessary;
- processed in a manner that ensures security of that personal data; and
- processed by a controller who can demonstrate compliance with the principles.

Dashwoods will through appropriate management and strict application of criteria and controls:

- observe fully the conditions regarding having a lawful basis to process personal information;
- meet its legal obligations to specify the purposes for which information is used;
- collect and process appropriate information only to the extent that it is necessary to fulfil operational needs or to comply with any legal requirements;
- ensure that the information held is accurate and up to date;
- ensure that the information is held for no longer than is necessary, for example, we will hold personal data for as long as a claim remains possible and to meet our regulatory requirements and the requirements of an applicable overseas regulator;
- take appropriate technical and organisational security measures to safeguard personal information. However, in the event of becoming aware of a personal data breach Dashwoods shall notify the other parties as soon as possible, but within 24 hours.

In the event of a complaint:

To exercise all relevant rights, queries or complaints please in the first instance contact our Data Protection Officer (DPO) – email dpo@dashwood.co.uk

If this does not resolve the complaint to your satisfaction, you have the right to lodge a complaint with the Information Commissioners Office (ICO)

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow

Cheshire SK0 5AF

Tele: 0303 123 1113

www.ico.org.uk